

Foundation Skills Level 1

Te Papa Ako Toi

Qualifications	• New Zealand Certificate in Foundation Skills Level 1
Level	1
Dates	Cohort One – Commences Monday 31 January 2022 Cohort Two – Commences Monday 18 July 2022 Monday to Thursdays 8.30am – 3.30pm + 5 hours of self-directed learning
Duration	22 weeks (including 2 weeks recess)
Location	YMCA, 77 Tay Street, Invercargill
Intake Dates	Cohort One – 31/01/2022; 7/03/2022; 11/04/2022; 30/05/2022 Cohort Two – 18/07/2022; 22/08/2022; 26/09/2022; 14/11/2022
Fees	Free

Programme Description

Starting your journey in Tertiary Education or Employment? Te Papa Ako Toi is the programme for you!

The programme is designed for learners who require foundational knowledge and skills to enable them to successfully pathway into employment or further education. You'll have the opportunity to participate in some hands-on learning projects that encourage you to explore your identity, participate in adventure learning and experience the outdoors, build confidence in working in a team, explore career opportunities and work readiness, and complete the compulsory Literacy and Numeracy requirements for NCEA.

Further Training and Employment Opportunities:

- This programme is a great stepping-stone into further education or training, giving you the confidence to complete NCEA Levels 1 & 2
- This programme can lead to entry level employment opportunities across a number of sectors

Activities and learning opportunities are diverse and will provide you with a diverse range of experiences, including indoor rock climbing, leadership and communication skills, healthy relationships, developing budgeting skills, and learning about what services and programmes are available to you in the community. We provide hands on learning to meet new people and learn more about community services that can support you in your career and future employment.



Foundation Skills Level 1 Content

Graduate Profile Outcomes	Unit	Unit Standard Name	Level	Credit
Course/ Outcome 1 Understand self-management strategies to organise personal life, maintain well-being and continue learning.	467	Demonstrate personal and social development through participation in adventure-based learning v5	2	3
	496	Manage personal wellbeing v10	1	3
	548	Demonstrate knowledge of the impact of alcohol and other drugs v9	1	3
	3483	Fill in a form v7	1	2
	24709	Produce a balanced budget to manage personal finances v4	1	3
	27106	Describe the terms connected with whakapapa and use them within a family structure v4	1	2
Course/ Outcome 2 Interact positively with people from their own and other cultures, both individually and in group environments including work and community.	497	Demonstrate knowledge of workplace health and safety requirements v10	1	3
	542	Describe discrimination under the Human Rights Act 1993 and describe ways of responding to it v7	2	3
	3503	Communicate in a team or group to complete a routine task v6	1	2
	4249	Describe care and timeliness as an employee v8	1	3
	12349	Demonstrate knowledge of time management v6	2	3
	12355	Describe strategies for managing stress v6	2	3
Course/ Outcome 3 Reflect on progress towards achieving personal and career goals.	504	Produce a CV (curriculum vitae) v8	1	2
	1293	Be interviewed in an informal, one-on-one, face-to-face interview v7	1	2
	3501	Demonstrate knowledge of and apply listening techniques v6	1	3
Course/ Outcome 4 Organise, interpret, and communicate information using basic literacy and numeracy skills in relevant contexts. <i>[Embedded across GPO1-3]</i>	26622	Write to communicate ideas for a purpose and audience v4	1	3
	26623	Use numbers to solve problems v4	1	4
	26624	Read texts with understanding v5	1	4
	26625	Actively participate in spoken interactions v6	1	3
	26626	Interpret statistical information for a purpose v4	1	3
	26627	Use measurement to solve problems v4	1	3
				60

Note: Programme provision for 2022 is subject to NZQA approval and learner enrolment numbers

